



# MnSCU Health Reimbursement Arrangement

## Information About Your HRA

### It's Time to Take Advantage of Your HRA for Minnesota State Colleges and Universities Employees

This account allows you to pay for certain medical and dental expenses with pre-tax dollars funded by your employer. You can use your HRA for qualifying medical/dental expenses, including expenses that are related to the diagnosis, care, mitigation, treatment, or prevention of disease. Some examples of eligible expenses are prescription and over-the-counter drugs, dental expenses, and eye care.

### Contributions

If your balance is less than \$500 on December 31, 2008, a contribution of \$800 will be credited for faculty in the IFO, and \$600 will be credited to administrators' accounts in January, 2009.

If your balance is \$500 or more on December 31, 2008, a contribution of \$800 will be made to your account for IFO members, and \$600 for administrators with MSRS Health Care Savings Plan (HCSP).

### Pre-Tax Account Used First

If you have enrolled in pre-tax Medical-Dental Expense Account (MDEA) (this is also known as your Flexible Spending Account), you must first exhaust your balance in your MDEA before you can be reimbursed from your HRA.

Also, if you are eligible to receive the State HRA contribution of \$250, that balance will also need to be exhausted before you would be reimbursed from the MnSCU HRA.

**For information and forms, please visit us at [www.eidebaillybenefits.com/som](http://www.eidebaillybenefits.com/som)**

You will find the following information on the website:

- **HRA Worksheet**—This worksheet provides examples of reimbursable HRA expenses, as well as examples of expenses that are not reimbursable.
- **HRA Summary Plan Description**—This provides a more detailed description of the HRA plan.
- **Over-the-Counter Worksheet**—This worksheet lists the over-the-counter drugs allowable under the MDEA and the HRA.

- **Direct Deposit Form**—If you prefer to have your reimbursements directly deposited to your bank account, you can complete and submit this form along with a copy of a voided check to:

Eide Bailly Employee Benefits  
5601 Green Valley Dr., Ste. 710  
Minneapolis, MN 55437-1145  
or fax to 952.918.3622

- **Reimbursement Request**—Print off reimbursement forms for your use, anytime.

You can read the materials online or print copies to read later.

You have 24/7 access to your pre-tax benefits through the following website: [www.eidebaillybenefits.com/som](http://www.eidebaillybenefits.com/som). Please make note of the website address for future reference.

### Use Your Debit Card

You will receive a debit card in the mail that you can use to pay for eligible expenses from funds in your MnSCU HRA, State HRA and MDEA accounts. This will save you the time and expense of having to pay out of pocket first and later seek reimbursement for most health related expenses.

### On-line Claims Entry

You are able to submit your HRA claims via your personal on-line account. Save yourself the time of completing a form—simply log-in to your account and key in the information. Choose how you submit your receipts — 1) fax or 2) mail, to ensure processing of your claim. More information is available at [www.eidebaillybenefits.com/som](http://www.eidebaillybenefits.com/som).

### Questions?

If you have questions regarding the benefit plans, or completing your reimbursement form, you can contact Eide Bailly Employee Benefits.



EMPLOYEE BENEFITS

**800.300.1672 | 952.944.6633**